



AITKIN COUNTY BOARD OF COMMISSIONERS

August 12, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
	Adding item 6B

1.D Citizens Public Comment by:

Stan Gustafson - Aitkin County Growth Innovations

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund

A) Correspondence File-

July 22, 2025 - August 11, 2025

B) Approve County Board Minutes-

July 22, 2025

C) Approve Electronic Funds Transfers

Total	\$2,489,760.89
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D) Approve-

Committee of the Whole Minutes 07.31.25

E) Approve Auditor Vouchers-

Auditor Warrant - HHS 07.18.25

HHS	\$32,485.49						Total	\$32,485.49
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F) Adopt Resolution-

2026 Unorganized Township Levies

G) Approve Auditor Vouchers-

Auditor Warrants 07.25.25

R&B	\$398,840.61	Forest	\$14,866.81				Total	\$413,707.42
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H) Approve Auditor Vouchers-

Auditor Warrant - HHS 07.25.25

HHS	\$35,432.65	Opioid	\$6,311.78				Total	\$41,744.43
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I) Approve-

Developer Agreement approval of amended start date

J) Approve Commissioner's Vouchers

Commissioner Warrants 08.01.25

General	\$422,220.47	Reserves	\$2,505.82	R&B	\$640,020.80	Trust	\$17,311.65
Forest	\$5,036.98	Taxes	\$1,941.20	LLCC	\$6,973.63	Parks	\$7,317.17
						Total	\$1,103,327.72

K) Approve-

Affidavit of Duplicate of Lost Warrant

L) Approve Auditor Vouchers-

Auditor Warrant - R&B 08.01.25

R&B	\$288,376.07					Total	\$288,376.07
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M) Approve Manual Warrants/Voids/Corrections-

ELAN 07.17.25

General	\$3,319.49	Reserves	\$509.64	Trust	\$85.00	LLCC	\$1,165.76
HHS	\$97.50					Total	\$5,177.39

N) Approve Auditor Vouchers-

Auditor Warrant - HHS 08.01.25

General	\$30.10	HHS	\$51,270.65	Opioid	\$37,365.00	Total	\$88,665.75
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O) Approve-

MnCCC Board Ratification Statement

P) Approve-

OJP Grant

Q) Approve-

Affidavit of Duplicate of Lost Warrant - Johnson

R) Adopt Resolution-

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept

S) Adopt Resolution-

Direct purchase of tax-forfeited land - Matt Huseby

T) Adopt Resolution-

Set Terms, Price, Date and Time of Land Sale

U) Adopt Resolution-

Application for Large Assembly - White Pine Logging & Threshing Show

V) Approve-

Aim VCET JPA - Vehicle Theft Initiative

W) Approve-

Affidavit of Duplicate of Lost Warrant - Hedlund

X) Approve-

Affidavit of Duplicate of Lost Warrant - Feist

Y) Adopt Resolution-

Reappoint Randy Quale as County Surveyor

Z) Adopt Resolution-

Final Contract Payment #20243

AA) Adopt Resolution-

Final Contract Payment #20245

AB) Approve Auditor Vouchers-

Auditor Warrant - Sales/Use/Diesel Tax 08.08.25

General	\$81.38	R&B	\$1,780.66	Trust	\$29.59	LLCC	\$12.82
Parks	\$507.21					Total	\$2,411.66

Regular Agenda

3A Kathleen Ryan – County Auditor

Informational Only

2025 Confession of Judgement Update - Information Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

3B Kathleen Ryan – County Auditor

Informational Only

2026 budget for the General Government departments - Information Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

Commissioner Kearney left meeting at 9:30 a.m.

3C Kathleen Ryan – County Auditor

Informational Only

Update on Appropriation requests for 2026 Budget - Information Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

4A Mark Jeffers

Motion to:

Approve Removing old County Purchased items through County Garage Sale

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

4B Mark Jeffers

Informational Only

County/Administration related Update

HHS Remodel updates and informing the public of changes, Roof Replacements updates, 2 community food assessment meetings, AMC Fall Conference reminder, Economic Development Coordinator presented to the Lakes Association meeting

5A Board of Commissioners

Informational Only

Commissioner Committee Reports

ATV Committee, Mille Lacs Fisheries Input Group, Extension, Committee of the Whole, Snake River 1W1P Policy, Budget Committee, JET, Lakes Association Summit, East Central Regional Library Board, Aquatic Invasive Species, McGregor Airport, HHS Advisory, Aitkin Airport

6A Bobbie Danielson – Human Resources Director

Closed Session for Labor Negotiations (MN Stat. 12D.03)

Motion to Close Meeting for Labor Negotiations (MN Statute 13D.03)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Bobbie Danielson	Human Resources Director

Motion to Reopen Meeting

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

6B Chris Sutch - IT Manager

Closed Session for IT Security Briefing

Motion to Close Meeting for IT Security Briefing (MN Statute 13D.05, subd. 3(D))

Motion made at 11:08 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Chris Sutch	IT Manager
April Kellerman	Administrative Assistant

Motion to Reopen Meeting

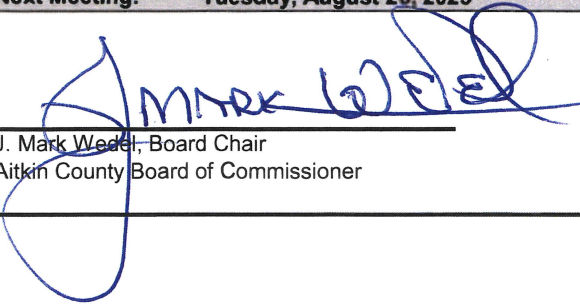
Motion made at 11:19 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

Motion to Adjourn

Motion made at 11:20 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund
Next Meeting: Tuesday, August 26, 2025



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

John Welle

Digitally signed by John Welle
Date: 2025.08.27 06:47:46 -05'00'

John Welle
County Engineer